

601 Jefferson, Suite 125
Houston, TX 77002
713.659.8806
713.652.3108 fax

Please be advised that receipt of this form by Brookfield does not constitute security clearance on the desired date(s) or time(s). Access is contingent upon previously scheduled reservations. Please call to confirm that security clearance has been approved. The freight elevators must be shared with janitorial staff on weekdays between the hours of 6:00 p.m. and 10:00 p.m. A **Certificate of Insurance** must be provided and verified for accuracy prior to access, if not currently on file with the Management Office.

**alexis.castillo@brookfieldproperties.com; 601Receptionist@brookfieldproperties.com;
kristin.wells@brookfieldproperties.com; maryann.young@brookfieldproperties.com;
jose.hernandez@brookfieldproperties.com; jeffrey.newell@brookfieldproperties.com**

Certificate of Insurance Received: Yes No Hold