

# VISITOR ACCESS REQUEST FORM

Tenants expecting visitors should submit a Visitor Access Request form prior to their guests' arrival, preferable 24 hours' notice. Complete this form, save and email it to: [KBRSecurityDesk@brookfield.com](mailto:KBRSecurityDesk@brookfield.com)

All visitors must check in at the security desk located on the concourse level and provide photo identification.

## STEP 1 – VISITOR INFORMATION

Last Name	Click here to enter text.	First Name	Click here to enter text.	Company	Click here to enter text.
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## STEP 2 - DURATION OF VISITOR ACCESS

Specific Start Date	Click here to enter a date.	Specific End Date	Click here to enter a date.
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## STEP 3 – REQUESTORS INFORMATION AND SIGNATURE

- I am requesting a visitor access card for the above listed person.*
- All visitors must check in at the security desk located on the concourse level and provide photo identification.*

Signature	Click here to enter text.	Date	Click here to enter a date.
Your Company	Click here to enter text.	Suite#	Click here to enter text.

## FOR OFFICIAL USE ONLY

Date Entered	Click here to enter a date.	Processor's Name	Click here to enter text.	Bar Code#	Click here to enter text.
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