

## BP-EMERGENCY ALERT SYSTEM INFORMATION CONTACT FORM

\*Please make another copy of the form if you need to include more contacts. This form must be submitted to the Management Office prior to move in and updated yearly.

**BUILDING :** \_\_\_\_\_

**Tenant Name :** \_\_\_\_\_ **Legal Name :** \_\_\_\_\_

**Suite No. :** \_\_\_\_\_ **Business (Office/Retail):** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **Operating Hours** From: \_\_\_\_\_  
To: \_\_\_\_\_

**Main Phone No.:** \_\_\_\_\_ **Type of Business :** \_\_\_\_\_

**Internet Web Site:** \_\_\_\_\_

### **BP-EAS CONTACT 1**

**Name :** \_\_\_\_\_

**Work Phone :** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**E-Mail/Text Address:** \_\_\_\_\_

### **BP-EAS CONTACT 2**

**Name:** \_\_\_\_\_

**Work Phone:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**E-Mail/Text Address:** \_\_\_\_\_

### **BP-EAS CONTACT 3**

**Name :** \_\_\_\_\_

**Work Phone:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**E-Mail/Text Address:** \_\_\_\_\_

### **BP-EAS CONTACT 4**

**Name:** \_\_\_\_\_

**Work Phone :** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**E-Mail/Text Address:** \_\_\_\_\_

Brookfield Properties is committed to providing a safe and secure environment for all Tenants and visitors in their properties. In keeping with this commitment, we are pleased to announce that we have implemented a **National Emergency Alert System (BP-EAS)**. In the event of an emergency situation, the BP-EAS system will be utilized to notify Tenant Senior Representatives of the initial and ongoing status of such situations and, provide directions or announcements as may be required throughout the "event" duration.

**This form is not to be confused with our Tenant Information Contact Form which provides contacts for general advisory notices during regular business hours, for example; elevators being out of service, fire alarm system testing, security advisories. This BP-EAS Form is for emergency situations that may arise involving the complex, tenant space, or the downtown area, for example; building closures, pandemic situations, fire (confirmed situations).**

BP-EAS will contact you (and/or your designate) through a variety of telecommunication mediums including office/home phones, text, cell/satellite phone, email accounts, alpha pagers and blackberry type communication devices. The BP-EAS service will also allow you to respond to messages sent by Brookfield Properties. For example, you will be provided with several pre-defined response options activated by simply pressing a corresponding number on the keypad of your phone or, by responding to an email message on your Blackberry.

Please complete this form and email to [RBB8.Reception@brookfield.com](mailto:RBB8.Reception@brookfield.com) or deliver it to the Royal Bank Building 8<sup>th</sup> floor to the attention of Sandra Krell. Should you require further clarification about the purpose/operation of BP-EAS, Please contact Sandra Krell at 403-770-7025.

Thank you for your assistance with this matter.