Brookfield
Properties

Access Card Change Request Form

Return to: BankersHall.Security@brookfield.com
Bankers Hall
335 - 8th Avenue SW, Suite 800
Calgary, Alberta T2P 1C9
Phone: (403) 770-7164

Company: _____

Contact: _____

Phone No: _____

	Additions or Changes				Deletions			
Name of Card Holder (please print)	Access To		Effective Date	Comments (new, replacement, add parkade access, special hours, temporary car only, etc.)	Change Status of Proxi Card to:			Proxi Card No.
	Floor No.	Parkade			Lost / Stolen	Company Spare	Defective	

New and replacement cards
$10.00 per card (plus Admin Fee & GST)

Periodic card audits are recommended.
Contact Security for current list of cardholders
Tel: (403) 770-7164

Cards received by:

Print name :

Tenant Signature:

Date:

*** Original form - return to Security**

**** Copy to tenant**