

*Due in First Canadian Place Management Office by the 10th day of each month following the reporting period.*

**Related percentage rent payment is to be enclosed.**

STORE NAME: \_\_\_\_\_

STORE LOCATION: \_\_\_\_\_

TENANT #: \_\_\_\_\_

**SALES INFORMATION:**

	<u>Year to date of last report</u>	<u>This Period</u>	<u>Year to Date</u>
Sales Period:	_____	_____	_____
From (DD/MM/YY):	_____	_____	_____
To (DD/MM/YY):	_____	_____	_____
SALES:	\$ _____	\$ _____	\$ _____

**PERCENTAGE RENT CALCULATIONS:**

<u>Sales Year to Date</u>	<u>% Rate</u>	<u>Percentage Rent Year to Date</u>
\$ _____	x _____ %	= \$ _____ (A)
Less: Minimum Rent charged from the start of the sales year to the end of the sales period being reported.		_____ (B)
<b>Balance Percentage Rent</b> <i>i.e: (A) - (B), if B exceeds A, enter Zero (0)</i>		\$ _____ (C)
Less: <b>Balance Percentage Rent</b> from last report <i>i.e: See (C) from prior month's report</i>		_____ (D)
<b>Percentage Rent Due / (Credit Amount)</b>		\$ _____ (E)
<b>G.S.T. Amount @ 6%</b> <i>i.e: (E) x .06%</i>		_____ (F)
<b>Total Amount Due / (Total Credit Amount)</b> <i>i.e: (E) + (F)</i>		\$ _____

% Rent Cheque Enclosed: \$ \_\_\_\_\_

**Brookfield Properties Inc. USE ONLY**

Verified By: \_\_\_\_\_

Date Rec'd: \_\_\_\_\_

Date: \_\_\_\_\_

Data Base: \_\_\_\_\_

*Please check your Lease for terms and conditions of Minimum Rent and Percentage Rent payment, as well as definitions of terms relating to Percentage Rent. If you need further information or clarification, please contact the person whose name appeared on your last "Percentage Rent Summary". If in doubt, contact the Accounts Receivable Department (First Canadian Place Management Office # (416) 862-2830/(416)862-6076)*